

EDITING CHECKLIST

Check your work for all these things:

- ☐ Capital letters for sentence beginnings.
- ☐ Capital letters for names of people or places.
- ☐ Full stops at the end of each idea.
- ☐ Commas when listing things
- ☐ Only one **and** per sentence.
- ☐ Speech marks for direct speech.
- ☐ Apostrophes for ownership
Eg Holly's baby or Tom's boat
- ☐ Question marks for questions.
- ☐ Interesting sentence beginnings
(Not **and**, **then** or **because**)
- ☐ Correct spelling—underline words you think are wrong and then use a dictionary
- ☐ Does it make sense?
Do you need to add or delete words.