

# Stop!



Before you complete your final version of your fiction work have you checked:

- Capital letters for names, places, I and at the beginning of sentences

☐

- You've used exciting adjectives and adverbs to help describe characters, setting and events?

☐

- Your writing makes sense when you read it out loud

☐

- You've left no loose ends

☐

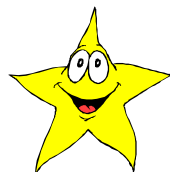
- You've got an exciting ending which solves the dilemma

☐

- Your words draw a picture of your characters and setting

☐

**You have? Fantastic! Now write up your final version!**





## Stop!

Before you complete your final version of your non-fiction work have you checked:

- Is your work written in the 3<sup>rd</sup> person (he, she, they it)?

☐

- Have you used the best possible words including technical vocabulary (use a thesaurus to help you)?

☐

- Does your writing make sense when you read it out loud?

☐

- Have you checked your spellings with a dictionary?

☐

- Have you included interesting information which will make me want to read on?

☐

- Have you used punctuation including commas, full stops, question marks and exclamation marks?

☐

- Have you divided your writing into paragraphs?

☐

- Have you used a range of connectives (not just and, but, so and because)?

☐

**You have? Fantastic! Now write up your final version!**

